



# LCC Site Plan Consultant Recommendation

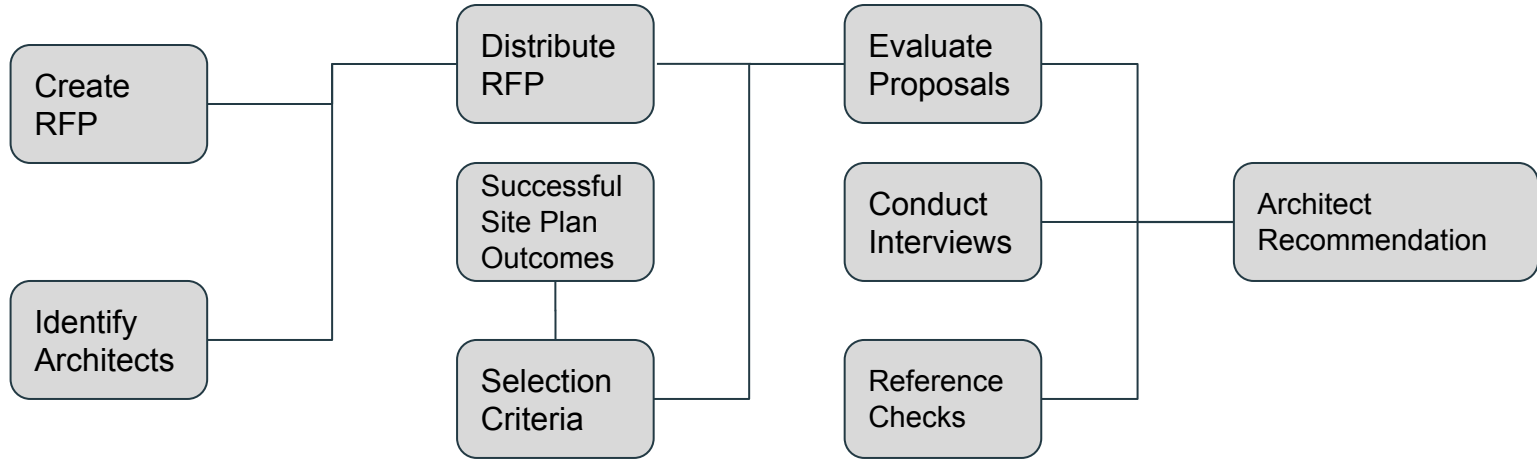
Prepared by: Consultant Selection Committee  
October 25, 2022



# Project Initiation

- ❖ Site Plan Charter Approved - July 2022
- ❖ Committee to be created to recommend consultant
  - Mike and Kyle to represent council
  - Open the committee to participation from Congregation
- ❖ Committee formed
  - Tim Clark
  - Linda Drey-Nightingale
  - Jud Hoffman (later withdrew, time commitments)
  - Barbara Oliver
  - Paul Single
- ❖ First Meeting - 18 August

# Process



# Site Plan Goals

- ❖ Create a site plan that addresses:
  - Revitalizing our existing facilities
  - Taking full advantage of all our existing spaces
- ❖ A successful site plan will:
  - Be broadly accepted by the congregation
  - Support the church's vision

# RFP and Architect Identification

- ❖ Request for Proposal (RFP)
  - Described church and existing facilities (including prior work)
  - Outlined church's vision work
  - Described site plan process
    - Identified key elements of the process
  - Response content and deadlines
- ❖ Architect identification
  - 15 contacts
  - 10 potential architects
  - 6 expressed interest
  - 3 withdrew for schedule and cost reasons
  - 3 proposals: John Miller, CAW, Stoecker and Northway

# Selection Criteria

- ❖ Envisioned the characteristics of a successful site plan
  - Approx 15 characteristics
  - Examples:
    - All participants feel listened to and respected
    - Site plan can be staged over time
- ❖ Developed selection criteria from characteristics
  - Relevant work experience
  - Proposed planning process
  - Examples of tangible deliverables
  - Confidence in Team
  - Style and Approach
  - Price

# Selection Process

- ❖ Proposal evaluation
  - Evaluated proposals against criteria
  - Committee decided to drop Stoecker and Northway; did not address RFP sufficiently
- ❖ Conducted interviews and reference checks for other two candidates
- ❖ Confident both candidates capable of creating a master plan for LCC
- ❖ Follow-up questions
  - CAW asked to revise proposal to reduce costs
    - CAW's initial proposal was not cost competitive
  - John Miller asked for examples of more modern/non-traditional designs
    - Many of their examples seemed "high-church"
- ❖ Selected CAW
  - [CAW Final Proposal](#)

# CAW Highlights

- ❖ Strong site planning experience (master plan)
- ❖ Liked the look of their deliverables
- ❖ Originality and creativity in workshop process
- ❖ High confidence in team
- ❖ Fun to work with, personalities a good fit
- ❖ Cost: \$30,080
- ❖ Schedule: 3-4 months
- ❖ Architect on R&R project in early 1990s



# Next Steps

- ❖ Identify core team to work with CAW
  - Core team will be the primary liaison with CAW
- ❖ CAW Process
  - Startup phase
  - Community engagement
  - Concept design
  - Finalize the master plan
- ❖ CAW is excited to get started